



# CAMCODE<sup>®</sup>

## Stadium Facility Maintenance Checklist

### Safety, Security, and Compliance

Use this checklist to standardize inspections, track maintenance tasks, and keep stadium operations safe and event-ready.

#### Facility Information

Facility name:

Inspection date:

Inspector name:

Event type (if applicable):

#### Playing Field Inspection and Maintenance

Inspect playing surface for holes, uneven areas, or damage

Remove debris from field or track

Check drainage systems for proper function

Mow, level, or repair turf (if applicable)

Inspect irrigation system for leaks or coverage issues

Verify field markings are visible and intact

Check track surfaces for cracks or wear

### Sanitation and Hygiene

- Clean and disinfect restrooms and locker rooms
- Restock consumables (toilet paper, soap, paper towels)
- Inspect plumbing fixtures for leaks or damage
- Eliminate odors and address ventilation issues
- Identify and fix slip or trip hazards in wet areas
- Ensure waste bins are emptied and sanitary

### Safety and Emergency Readiness

- Confirm all exits are clearly marked and unobstructed
- Verify emergency access points are open and accessible
- Inspect fire extinguishers (present, charged, in-date)
- Test alarms and emergency communication systems
- Check safety signage for visibility and accuracy
- Inspect crowd control barriers and railings
- Ensure first aid stations are stocked and accessible

### Asset Management and Equipment Tracking

- Verify all critical assets are present and accounted for
- Confirm asset labels/tags are legible and securely attached
- Update asset records in maintenance system
- Identify missing, damaged, or untracked equipment
- Check high-value assets (scoreboards, AV equipment, etc.)
- Ensure mobile equipment is stored in designated areas

### Structural Inspection

- Inspect seating areas and bleachers for damage or loose parts
- Check walkways, stairs, and ramps for trip hazards
- Verify handrails and guardrails are secure
- Inspect gates, fences, and entry points
- Check for loose bolts, cracks, or corrosion
- Inspect lighting fixtures for damage or buildup
- Replace burned-out bulbs

**HVAC and Air Quality**

- Inspect HVAC systems for proper operation
- Replace or clean air filters
- Check coils for dirt or buildup
- Verify airflow and ventilation performance
- Inspect thermostats and controls
- Ensure equipment labels are readable for quick identification
- Schedule preventive maintenance if needed

**Electrical and Lighting Systems**

- Test interior and exterior lighting
- Inspect wiring and electrical panels for issues
- Check backup generators (if applicable)
- Ensure emergency lighting is operational
- Verify scoreboard and display systems function properly

**Pre-Event Readiness Check**

- Conduct final walkthrough of all public areas
- Confirm cleanliness and presentation standards
- Verify signage and wayfinding are clear
- Ensure all safety checks are completed
- Confirm staff assignments and responsibilities
- Check communication systems (radios, PA system)

**Post-Event Inspection**

- Inspect for damage after event
- Remove trash and debris
- Identify maintenance issues for follow-up
- Log incidents or safety concerns
- Update maintenance records

## Notes and observations

## Follow-Up Actions

Issue Identified	Priority (High/Med/Low)	Assigned To	Due Date	Status